

# The UPS Store™



## Kansas City Marriott Downtown

### Customer Package and Service Offerings for NORM 2017



**The UPS Store Contact Information**

**Brandon Foat or Fred Duloc**

**816/587-7100 or [store3032@theupsstore.com](mailto:store3032@theupsstore.com)**

# Printing Services

**With a team of full time Print Managers AND on-site graphic designer, let us prove to you that we can make the difference between a successful event and one to be remembered.**

**If it can be printed.... we can do it!**

- Digital B&W and Color Prints**
- Posters, Banners, Signs**
- Foam Core/Gator Board Mounting & Laminating**
- Brochures, Pamphlets, and Flyers**
- Binding and Laminating**
- Retractable Banners**
- Business Cards**
- Letterhead and Stationery**
- Two Pocket Folders**

**and much, much more...**

**All of our print products are competitively priced to give you value and convenience. Please contact us at 816/587-7100 or, submit your print order online at**

**<https://store3032.upsstoreprint.com>**

**Eliminate the hassle of looking for a vendor to complete projects local to your Meeting or Conference. We can do it all for you ahead of time and deliver it to you at the Kansas City Marriott Downtown! Added advantage is the elimination of shipping and handling fees—your print job will be ready and waiting for you!**

# Printing Services cont'd

## Sample projects to highlight our capabilities



Direct print dye sublimated optic cloth backdrop with 2" velcro along edges to adhere to pop-up frame



Mesh banners  
16oz Blackout vinyl banners for Stiefelmann Field  
12oz Matte vinyl with retractable frame



Direct print dye sublimated optic cloth backdrop and podium with 2" velcro along edges to adhere to pop-up frames  
Direct print dye sublimated revolution fabric display at 2016 International Sign Association Expo  
AVB custom designed single arm direct print double sided flag with blocker



Mesh banners



16oz Blackout vinyl double sided pole banners digitally cut  
12oz Matte vinyl banners for United Soccer League with webbed hems and grommets all sides  
12oz Matte vinyl with stitched 2" webbing and grommets all sides



AVB custom designed PVC and window print using heat transfer technology  
Hardware and window wrap film from PVC digitally cut to shape



Our heated printer can print on any substrate up to 2" thick including the wood panel



AVB custom designed PSA vinyl sign and window graphics



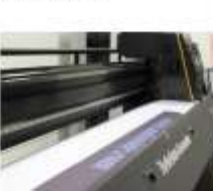
AVB custom designed PSA vinyl sign and window graphics



AVB custom designed PSA vinyl sign and window graphics



AVB custom designed backlit PVC  
Clear logo digitally printed on bonded PVC  
1/2" PVC cut to shape to accommodate a floor display



Our fabric printer is the only direct dye sublimation machine in the region. This unit can print with more vibrant images, smoother gradients and a wider color range



Our heated printer has a digital capability to print a spot result that will make your brand stand above the rest



PVC sign reproduction. Full color printed on 1/2" PVC with white ink sublimated



AVB designed custom ready to print PVC with spot results for the sublimation field



AVB custom designed by street illuminated sign



AVB custom designed sublimation sign for Social resource field using PVC spot transfer and window cut shape



16oz Matte PVC with mesh back



AVB custom designed window print

AVB custom designed sublimation sign for Social resource field using PVC spot transfer and window cut shape

# Additional Printing Options

**A self-service copier is located in the hotel's business center on-site.**

**Any on-site printing needs will be best-served by the closest The UPS Store, which is located at 905 McGee St., Kansas City, MO 64106 (a bit more than a half-mile away). This location is open Monday through Friday from 8am to 7pm and on Saturday from 9am to 5pm. Their phone number is 816/249-1020.**

## Private Printers Available for Rental

**Need more printing? Easier Access? Arrangements can be made to have your own copier for use in your conference room.**

**Consult The UPS Store team at 816/587-7100 before September 1, 2017 to arrange for the rental of your own private copier.**

**Prevent lost, damaged, or late packages of printed materials by allowing The UPS Store to handle all of your printing needs. You take care of your Show, we'll take care of the printing. We're here to help and we mean it!**

# Shipping and Receiving

The UPS Store provides a full range of package services to include:

Receiving

Shipping: Domestic & International

Packaging

Please note: Packages may not be delivered before September 11, 2017.

The UPS Store nearby is open the following hours:

Monday-Friday 8am-7pm

Saturday-Sunday 9am-3pm

Please address all packages, not including pallets,  
as indicated below:

**Kansas City Marriott Downtown  
Muehlebach Tower**

**C/O Recipient's Name**

**Recipient's phone number**

**NORM 2017 Sept. 15 & 16**

**1213 Wyandotte St.**

**Kansas City, MO 64105**

**Phone: 816/587-7100**

**With our receiving services, you can have the peace of mind that your packages are already delivered and on-site at the Kansas City Marriott Downtown/Muehlebach Tower prior to your arrival. The UPS Store can confirm receipt upon inquiry.**

# Shipping & Receiving cont'd

**If you are expecting more than 10 packages, please coordinate your delivery with The UPS Store.** Also, please note that a parcel handling fee will be charged for all packages received and/or sent at Kansas City Marriott Downtown, for the service of the item(s) being received, inventoried, stored, and delivered within hotel property. We don't recommend the delivery of item(s) to locations beyond hotel property, such as to the Convention Center outside of hotel property, as they may be misdirected and/or delayed.

**Parcel Handling Fees:** Separate fees apply for each direction of parcels (Inbound\* & Outbound\*\*).

**Small Package (Less than 150lbs.)**

Envelope	\$5
Padded pak	\$7
0-10 lbs.	\$10
10.1-20 lbs.	\$15
20.1-40 lbs.	\$25
40.1-60 lbs.	\$50
60.1-100lbs.	\$75
100.1+ lbs.	\$120

**Again, your packages may not be delivered before September 11, 2017.**

**The UPS Store can ship small packages. Current UPS rates are charged on top of any handling fee. Full service packing available as well. Pricing varies by item, size and value.**

**The UPS Store and Kansas City Marriott Downtown are not responsible for any abandoned materials and they are discarded three (3) business days from scheduled pickup date.**

**If you are shipping pallets, please coordinate your delivery and payment with Viper Tradeshow Services, Inc. Their contact information is as follows:**

David Masterson, Account Executive  
Viper Tradeshow Services, Inc.  
3517 Enterprise Drive, Suite D  
Email [dmasterson@vipertradeshow.com](mailto:dmasterson@vipertradeshow.com)  
Mobile: 913-216-9378

**Plan ahead and be prepared. Shipping your items ahead of time allows you to focus more on your day to day commitments leading into your conference, meeting or convention.**

# The UPS Store #3032

5559 NW Barry Rd., Kansas City, MO 64154

Phone: (816) 587-7100 | Fax: (816) 587-4858

Email: [store3032@theupsstore.com](mailto:store3032@theupsstore.com) | Website: <https://store3032.upsstoreprint.com>

## Copy, Print & Document Service Request Form

Please Complete Information Below and Submit to The UPS Store.

Name of Convention: NORM 2017 CONFERENCE

Person Requesting Job \_\_\_\_\_ Contact Information \_\_\_\_\_ Delivery Date/Room \_\_\_\_\_

Document Title \_\_\_\_\_

**PRE-SHOW REQUESTS NEED TO BE SUBMITTED 2 WEEKS PRIOR TO YOUR EVENT FOR LARGE REQUESTS AND 1 WEEK PRIOR FOR SMALLER REQUESTS.**

(Orders submitted later than required may be subject to a rush fee.)

Total Number of Originals: \_\_\_\_\_ Total Number of Sets Required: \_\_\_\_\_

**COPY/PRINT SPECIFICATIONS (select one from each category):**

**Ink Color:** Black & White \_\_\_\_\_ Color \_\_\_\_\_ **Print Type:** Single Sided \_\_\_\_\_ Double Sided \_\_\_\_\_

**Paper:** Standard \_\_\_\_\_ Card Stock \_\_\_\_\_ **Stapled:** Left Corner \_\_\_\_\_ Saddle Stitch \_\_\_\_\_

**Hole Punched:** 2-Hole (Top) \_\_\_\_\_ 3-Hole (Side) \_\_\_\_\_ **Fold:** Half Fold \_\_\_\_\_ Tri-Fold \_\_\_\_\_

**Binding:** Comb \_\_\_\_\_ Coil \_\_\_\_\_ UniBind \_\_\_\_\_

*Please contact a UPS Store associate if you have any questions or special needs.*

For your convenience, we will use this authorization to charge your credit card account for the above services requested. Please complete the information requested below.

Please check one: \_\_\_ American Express \_\_\_ Discover \_\_\_ Visa \_\_\_ MasterCard

Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

CVV Code: \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Billing Address: \_\_\_\_\_

Address

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

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## Mounted Poster / Banner Order Form

Please complete information below and submit to The UPS Store.

### Step 1: Choose Size-

Please provide poster size in INCHES. Width \_\_\_\_\_ X Height \_\_\_\_\_

### Step 2: Choose Media-

Matte Paper \_\_\_\_\_ Gloss Paper \_\_\_\_\_ Polyester Vinyl \_\_\_\_\_

Permanent Adhesive White \_\_\_\_\_ Permanent Adhesive Clear \_\_\_\_\_

### Step 3: Finishing Options-

Glossy Laminated Foam Core \_\_\_\_\_ Matte Laminated Foam Core \_\_\_\_\_

White Foam Core (no laminate protectant) \_\_\_\_\_ Gatorboard Upon Request \_\_\_\_\_

### Step 4: File Name/Quantity

File 1- Name \_\_\_\_\_ Quantity Needed \_\_\_\_\_

File 2- Name \_\_\_\_\_ Quantity Needed \_\_\_\_\_

File 3- Name \_\_\_\_\_ Quantity Needed \_\_\_\_\_

Name/Company Name: \_\_\_\_\_ Quantity Ordered: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Order Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Pick-Up Date: \_\_\_\_\_

Email Address: \_\_\_\_\_ UPS Store Associate: \_\_\_\_\_

### CREDIT CARD PAYMENT

For your convenience, we will use this authorization to charge your credit card account for the above services requested. Please complete the information requested below.

Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

CVV Code: \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Billing Address: \_\_\_\_\_

Address

City

State

Zip Code

Cardholder's Signature: \_\_\_\_\_



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## Authorization for Credit Card Use Inbound/Outbound Package Handling Order Form

**THIS FORM IS NOT TO BE USED FOR PALLETS**

PLEASE PRINT AND COMPLETE THIS AUTHORIZATION AND RETURN.

All information will remain confidential

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Credit Card Type: \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover \_\_\_\_\_ AmEx

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Card Identification Number: \_\_\_\_\_ (last 3 digits located on the back of the credit card.  
Amex 4 numbers on the front)

I authorize The UPS Store to charge the credit card provided for services rendered. I agree to pay for this purchase in accordance with the issuing bank cardholder agreement.

Cardholder – Please Sign and Date

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Return the completed and signed form to the following:**

**Email: [STORE3032@THEUPSSTORE.COM](mailto:STORE3032@THEUPSSTORE.COM)**

**Fax: (816) 587-4858**

# **We Look Forward to Serving You!**

**As you begin planning for your Show and trip to Kansas City, remember The UPS Store is here to serve you in any way we can.**

**Our partnership with Kansas City Marriott Downtown has given us the opportunity to assist you with every facet of your meeting or event, from a Business Service perspective.**

**Don't hesitate to let us know how we can help better your visit.**

**We can print anything you'd possibly need and have it ready and awaiting your arrival. On time, in one piece, guaranteed to meet your expectation.**

**Send your packages ahead of time and we'll have it ready and awaiting your instruction. Peace of mind goes a long way when exhibiting so far away from your office.**

**Use our expertise to ship everything to the next destination or back Home; we'll have a table set up at the conclusion of the show to handle your shipping needs!**

**Let us prove it to you. Call 816/587-7100 today for more information.**