



## TELECOMMUNICATIONS & INTERNET REQUEST FORM

### CUSTOMER INFORMATION:

Date:		Event Manager:	
Company:		Group or Convention Name:	
Install Date:	Install Time:	Disconnect Date:	Disconnect Time:
Install Location:			
Master Account:		Suite Number:	

Section to be completed by Arizona Grand Resort & Spa

SERVICES:	Number of Connections:	Number of Days	Install Cost:	Daily Rental Cost:	Total:
Hard Wired Line			\$200	\$50/Line	
Wireless Connection Number of Devices:			N/A	\$50/Device (10 mbs)	
Analog DID Line + House Phone			\$200	Usage Only	
Analog DID Line + Speakerphone Number of Speakerphones:			\$200	\$50/Device + Usage	

### ADDITIONAL NOTES:

- Please do not put your credit card information on this sheet.
- Wireless connections can be purchased on-site with your credit card. A request form is not required for purchase and a receipt will be sent via email.
- All lines are analog with the exception of high-speed Internet.
- All long distance telephone calls are charged at operator assisted day rate with an additional surcharge added. Toll free calls are free for the first 60 minutes and \$0.10/minute thereafter.
- All applicable taxes will be charged. Phone usage charges are 11% tax. All other charges with the exception of labor are 8.6% tax.
- Customers are advised to secure phones after hours to avoid unauthorized charges.
- Customer supplied wireless network equipment may not be used at any time.
- Customer supplied routers may only be used in conjunction with a custom solution.
- In the event of loss or damaged equipment, replacement costs will be applied.
- There may be additional charges for extra cabling, equipment and custom configurations.
- Signature below indicates full responsibility for all usage charges.
- Requests submitted within 24 hours of the event will be subject to rush order fees.
- Please email completed form to [itsupport@classichotels.com](mailto:itsupport@classichotels.com) or to your assigned Event Manager.

Subtotal:	
Service Charge (27%):	
Tax (8.6%):	
Total:	

Authorized Signature:
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**SUBMIT FORM**